

## VILLAGE IMPROVEMENT ASSOCIATION

The Annual Meeting of the Village Improvement Association was called to order by President Nancy Ciarleglio at 6:45 p.m. on June 18, 2013 in the Connie Sacco Room of the Main Library. Members of the public were welcomed and invited to share in the refreshments.

Present were Gert Beckwith, Michelle Bernardi, Ted Brown, Nancy Ciarleglio, Joseph Fortino, Pamela Gardner, Charles Gunning, Curtis Hodgkins, William Lang, Mary Malenda, Harry Peschell, Gretchen Schaal and Director Kathy Giotsas. Absent was Alan Olenick. Also present were staff members Claudia Volano, Colleen Baillie, Elaine Braithwaite, Catherine Bushman, Kathy Maher, Bernadette Niedermeier, and Elizabeth Ryan. Members of the public included Roberta DeFonce, J. Thomas Brennan and Councilman Michael Last.

The Director presented a power point report on the last three years and what is coming next - including three year prospective, circulation (data base and computer usage), accomplishments were listed, what the library does, statistics, what to expect in Fiscal Year 2013-14. This report will be published. President Ciarleglio's Report from the Board mentioned our first union contract, the newsletter, monthly reports from all managers, the budget presentation to City Council, staff numbers are now up to 30 and may increase in near future, working on marketing with a Strategic Plan, revised policy on use of Sacco Room to have it in use for more hours, Ora Mason renovation plan, Friends of Library members included in VIA. She thanked all involved for the support from the Board, the Director and all the staff. Questions were answered from the public.

At 7:10 p.m. the public portion of the meeting was over and members of the public left. The President expressed her appreciation to the staff.

**Minutes** of May 21, 2013 meeting were accepted as corrected by motion of B. Lang, seconded by G. Schaal, and carried. Minutes will be posted on website.

Final Budget for 2012-13: K. Giotsas: will be discussed at next meeting. Expected to be around \$5,000 under.

Treasurer's Report: Questions were answered by K. Maher.

By-laws revision: Motion by P. Gardner, seconded by M. Bernardi, to include a seat for a person from Friends of West Haven Library System. Motion carried. This will be included in Article III Directors, Section 1 b. Article VII Standing Committees: section 1 5 Endowment will be eliminated, leaving 5 standing committees.

These changes will be voted on at July meeting.

### **Reports:**

Building and Maintenance: grates which were stolen from behind Main will be replaced by the end of the month and will be securely fastened. Elaine has a quote for the "bird situation" at Ora Mason which should be done by end of month. The majority of repairs needed at Piantino were done by City for the end of the fiscal year.

Finance: Scholarships. C. Gunning will work on this with P. Gardner and M. Bernardi. 2013-14 Budget will be discussed at next month's meeting.

Program: P. Gardner: 1-3-5 year plan will be the main focus of July meeting.

Technology: C. Baillie: receipt printers have been installed so it is not necessary to stamp the due dates into the books; patrons get a receipt showing due date and book title. A container to recharge computers is needed for the Technology Department. Motion by P. Gardner, seconded by M. Malenda, to spent up to \$3,000 on a laptop docking station. Motion carried.

Nominating Committee: W. Lang will meet with G. Beckwith and G. Schaal on Tuesday, June 25<sup>th</sup>.

Friends of Library: G. Beckwith: book sale is July 19th and 20th. Problem with company who picked up leftover books in the past. P. Gardner is having the Girl Scouts in her troop donate books for the sale. She suggested the Friends send official letter to West Haven High School inviting four students - one from each class – to become members of Friends as part of their community service.

**Old Business:**

Savin Report will be discussed at September meeting

Dumpster at Main Library: It is working wonderfully!!!!

Auditor's report: K. Maher talked with auditors and it is not ready to be signed.

Strategic Plan will be discussed at July meeting.

2013-14 Meeting Schedule was discussed. July meeting will not be July 9<sup>th</sup> as previously stated; it will be on regular date (July 16) but up in the Graham Room because Sacco Room will be tied up setting up for the Friends' book sale.

**New Business:**

W. Lang: tree out in front has branches which are dangling too low when heavy with rain. He will take care of it!!!

Meeting adjourned at 8:10 p.m.

Minutes taken by Gert Beckwith

**NEXT MEETING WILL BE JULY 16, 2013  
UPSTAIRS IN THE GRAHAM ROOM**