

## VILLAGE IMPROVEMENT ASSOCIATION

July 21, 2015

The Meeting of the Village Improvement Association was called to order by Alan Olenick at 6:35 p.m. on July 31, 2015 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Ted Brown, Joe Fortino, John Galvin, Pamela Gardner, Charles Gunning, William Heffernan, Curtis Hodgkins, William Lang, Alan Olenick, Susan Walker, Director Kathy Giotsis and Assistant Director Claudia Volano. Absent: Michelle Bernardi, Patricia Donnelly, Joe Fortino, John Lewis and Mary Malenda. Also present were staff members Colleen Bailee and Bernadette Neidermeier.

**Minutes** of June 16, 2105 meeting were approved as printed by motion of B. Lang, seconded by B. Heffernan, and carried.

**Treasurer's report:** C. Gunning: furniture purchase should be put in Capital Improvements. Director will speak with K. Maher. Motion to accept report made by B. Heffernan, seconded by B. Lang, and carried.

**Director/Staff Reports:** K. Giotsis: books for One Book, One City program at WHHS were delivered to the high school on July 17<sup>th</sup>. Repair of pipes at Ora Mason is scheduled for July 31<sup>st</sup>. Everything is going smoothly at branches. Grant application is due September 1<sup>st</sup>; a resolution will be signed by all Board members at August meeting. C. Volano: Andrea Zimmerman was offered the position at Ora Mason and will begin full time in September. Lunch program is going well, approximately 25-30 are at Main Library daily. She is looking at our hours comparing West Haven with other towns/cities. Staff reports:

C. Bailee: computers at Piantino and Ora Mason were updated on Fridays while they were closed. She can make changes to them from her computer at Main. Books for WHHS have had the labels put into them. She has gone out on the bookmobile with Allison to put signs up around City advertising the new services; an article was put into WH Voice and phone calls have come in requesting services. Computer wait time is down. A new computer pod for Piantino will cost \$8,500 for everything.

B. Niedermeier : Summer read program continues to grow; teachers and kids are enthusiastic about it. 105 people on average have passed through Graham Room every day at the end of June. Morning is very busy in the summer when the area is single staffed.

Director: hours of Graham Room will be the same as Main beginning in September.

**Friends of Library:** G. Beckwith: book sale July 17 and 18 made \$1,385.

**Committees:** President distributed 2014-15 list of committees and members. He will do an update for September. Give him your choices.

### **Old Business:**

**Professional Position vacancies:** Ora Mason position filled. Director's position will be vacant; there is one part time (16 hours) vacancy. Director's position vacancy has been posted on Conn. Library Consortium with closing date of July 31<sup>st</sup>; about six resumes have been received so far.

**Insurance Quotes:** our current carrier is the least costly and we will continue with Selective. It takes a lot of time to get the quotes and this process should be done only every three years. Motion by C. Gunning, seconded by B. Heffernan and carried to accept bid of Selective Insurance of \$30,549 based on adequate property coverage on all buildings.

**One Book-One City:** P. Gardner; because books were not received until exam week, the books were not distributed for summer reading and will be distributed in fall

**Kathy Maher** wants to reduce her hours. For further discussion in August to be sure our needs will be met with a shorter work week.

**New Business:**

**Ora Mason Construction Grant:** Branch Librarian is filling out construction grant to make library more handicapped accessible. In August Board will sign Resolution. Building Committee met with Bill Sapienza who will bring a set of plans to August meeting which will include a plan for installing an elevator. Fire Marshall does not want a vehicle housed in the garage because of fumes.

Motion by B. Heffernan, seconded by B. Lang and carried to go into Executive Session at 7:45 p.m. and Board returned to regular session at 8:10 p.m. by motion of B. Lang, seconded by B. Heffernan and carried.

Motion by B. Heffernan, seconded by B. Lang, and carried that Board approve Claudia Volano as Interim Library Director and she and Board President will work out the details. Director Giiotsis thanked the Board for her four years with us. Remark by B. Lang that she set a new standard as director.

Motion to adjourn was made at 8:20 p.m. by B. Lang, seconded by S. Walker and carried.

Minutes taken by Gert Beckwith

**NEXT MEETING WILL BE AUGUST 18, 2015 AT 6:30 P.M.**