

VILLAGE IMPROVEMENT ASSOCIATION

The Meeting of the Village Improvement Association was called to order by Charles Gunning at 6:45 p.m. on December 16, 2014 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Michelle Bernardi, Patricia Donnelly, Joseph Fortino, John Galvin, Pamela Gardner (at 7:45), Charles Gunning, Curtis Hodgkins, William Lang, Alan Olenick (at 7:45), and Director Kathy Giotsas. Absent were: Ted Brown, Richard DiChiara, Mary Malenda, Harry Peschell and Gretchen Schaal. . Also present were staff members Colleen Bailee, Elaine Braithwaite, Bernadette Niedermeier, Elizabeth Ryan and Claudia Volano.

Minutes of November 18, 2014 meeting were approved as printed by motion of J. Galvin, seconded by W. Lang, and carried.

Treasurer's report: C. Gunning: Slight deficit of \$854; fines are less than anticipated.

Director/Staff Reports: K. Giotsas: six computers have been purchased. Ray Woollett will retire on January 16, 2015 after 33 years. She applied for financial literacy grant but did not get the grant.

Staff reports: (other than that in printed reports).

E. Ryan: Trivia game is scheduled for January

C. Bailee: the 3 computers donated by a patron have been received; to date she has programmed one of them. She is looking for a table to be put in Reference Room for the new computers. She is getting another electrician quote.

B. Niedermeier: has finished the entire 5th grade from Carrigan visits; hopefully the 6th graders will come in the spring. The Holiday Party (85 plus attended) was a success and there was positive parental feedback. She is working on a grant application which is due Dec. 19th.

E. Braithwaite: is planning genealogy programs for all 3 libraries.

C Volano: 12 attended last movie shown (Captain Phillips) and she plans more movies in the future. Winter activities brochure is ready.

Friends of Library: P. Donnelly: membership is improving; C. Volano is revamping the membership flyers. Friends will contribute \$500 toward Holiday Party and sponsor the Feb. 21 program with Andy Weil.

Old Business:

Bookmobile: K. Giotsas The old bookmobile will be picked up this week. It is off our insurance. The new bookmobile employee is working on form to request bookmobile services and is calling patrons to make them aware of the service. The van has been ordered and is expected by the end of March. Driver is using her own vehicle for deliveries and getting reimbursed for mileage.

Ora Mason Branch: K. Giotsas Opening is expected around February 1st; there will be a "grand opening", announcement in West Haven Voice, e mail blast to all patrons, etc. The outside lighting is completed and looks great. A. Olenick met with contractors regarding color schemes. The main air conditioner in the basement will be installed the

last week in December, then ceiling will be installed, area painted and then a carpet. Knox box is in Director's office. Water testing for the floor is yet to be done.

New Business:

Young Adult Librarian: Position will be posted externally tomorrow; no one internally applied. A time part youth assistant has been hired.

Board Appointments: **Richard DiChiara** has resigned from the board. Bio of **John Lewis** was distributed. B. Lang moved to appoint John Lewis as Board member, seconded by G. Beckwith and motion carried.

CDBG: B. Niedermeier is submitting a Community Development Block Grant for funding of literacy night targeting low income families teaching adults how to read to their children. Grant is between \$5,000 to \$15,000. Motion by B. Lang, seconded by C. Gunning and carried to approve resolution which authorizes the submission of the application was approved with change of inserting Director's name as person submitting the application.

Board went into Executive Session at 8:15 for Personnel matter and returned to Open Session at 8:40.

Employees Holiday Party: Motion by C. Gunning, seconded by B. Lang, and carried to have the Board pay for the food portion of the party for employees at the Quinnipiac Club on January 9, 2015. A. Olenick (or designee) will attend to thank the staff and bring greetings from the Board.

National Library Week in April: P. Gardner will have an "edible book: contest involving Girl Scou8ts and Boy Scouts of West Haven.

A Motion to adjourn was made at 8:55 p.m.
Minutes taken by Gert Beckwith

NEXT MEETING WILL BE JANUARY 20, 2015 AT 6:30 P.M.