

VILLAGE IMPROVEMENT ASSOCIATION

July 19, 2016

The Meeting of the Village Improvement Association was called to order by President Alan Olenick at 6:30 p.m. on July 19, 2016 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Ted Brown, Patricia Donnelly, Joseph Fortino, John Galvin, Pamela Gardner, Charles Gunning, Curtis Hodgkins, William Lang, Alan Olenick, Susan Walker and Director Colleen Bailie. Absent were: Michelle Bernardi, William Heffernan, John Lewis, and Mary Malenda. Also present were staff members Claudia Volano, Jackie Bush, Travis Feder, Samantha Lee, Josie Minchella and Bernadette Neidermier.

Minutes of June 21, 2016 meeting were approved as printed by motion of W. Lang, seconded by S. Walker, and carried.

Director's Report: C. Bailie: The New Alliance summer read program is going well; there are more attending at Main than at LP. She has finished staff evaluation and they have been filed. Fiber optics; she has filled in the necessary forms. OM construction grant will go out to bid in August. Delivery of books between libraries is still a concern. Members of Lion and LCI consortiums have set up a task force (65 libraries) to discuss the problem and she is on the committee. New budget is in place. New reference librarian has been hired; today is his first day (Travis Feder).

Staff Reports:

C Volano: Free lunch program is going well. Over 20 children each day. Program runs until August 5th. Discussion on holiday Silk N Sounds program. She has a tentative date of either Dec. 17 or 18 but not enough singers may be available. She has contacted a Yale group. Admission price will be \$15, \$20 seniors. Seasonal brochure in its present format puts much pressure on the staff to plan events far ahead. It may be changed to a one page sheet published monthly of adult programs.

J. Bush: has almost finished setting up new reference computers and will then on to the ones at OM and LP. Office 2016 has been installed on all computers to upgrade them. Wi fi needs upgrade. She has redesigned the web page for the library. Cataloging has been slow because she has been covering reference.

Travis Feder: this is the first day for our new reference librarian and he was welcomed.

S. Lee: Barnes & Noble fundraiser resulted in a \$800 check which will go to help fund future women's self defense and karate courses; initial course is full. Teen volunteers are helping with games and can sign up on line to volunteer with specific jobs. Quidditch program will be on Friday

J. Minchella: paycheck program are "interesting" and got "confused" because of end-of-year vacations; the program may be changed. She developed a list of all employees and their length of service; five of them have more than 20 years employment and a discussion was held on some kind of recognition for them. Perhaps something can be done at holiday party. Audit: she does not know when auditor will arrive; J. Galvin will check and let her know.

B. Neidermier: New Alliance summer read program is going well. It is on Tuesday at LP and Wednesday at Main.

Treasurer's report: C. Gunning year ended over budget – not sure yet of amount. 2016 tech licenses have already been bought; software is now about six years old.

Committees: no reports

Friends of Library: P. Donnelly: book sale will be August 19 and 20th. Set up begins on August 15th. Preview night for members of Friends only is Thursday August 18th from 4:00 p.m. until 6:00 p.m. Two new tables will be bought for the sale. We expect a talk by B. Heffernan in the Fall. Friends are being audited by the IRS for fiscal year July 1, 2014 to June 30, 2015 and a response is being prepared.

Old Business:

C. Hodgkins: sign at OM? No estimates have been received as yet.
Windows signs at LP: Still in process.

New Business

Children's Assistant position: After discussion, motion made by C. Gunning, seconded by W. Lang, and carried to add full time position of Children's Assistant in the Graham Room and remove one part time position.

Executive Session: The Board went into Execution Session at 7:35 by motion of P. Gardner, seconded by S. Walker, and returned to open session at 7:40 by motion of W. Lang, seconded by C. Gunning and carried.

The Board will not meet in August.

Meeting adjourned at 7:45.

Minutes taken by Gert Beckwith

NEXT MEETING WILL BE SEPTEMBER 21,2016 AT 6:30 P.M.