

VILLAGE IMPROVEMENT ASSOCIATION

June 21, 2016

The Meeting of the Village Improvement Association was called to order by President Alan Olenick at 6:34 p.m. on June 21, 2016 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Michelle Bernardi, Patricia Donnelly, Joseph Fortino, John Galvin, Pamela Gardner, Charles Gunning, William Heffernan, Curtis Hodgkins, William Lang, Mary Malenda, Alan Olenick, Susan Walker and Director Colleen Bailie. Absent were: Ted Brown and John Lewis. Also present were staff members Claudia Volano, Katie Bush, Samantha Lee, Josie Minchella and Bernadette Neidermier.

Minutes of May 17, 2016 meeting were approved as corrected by motion of S. Walker, seconded by W. Lang, and carried with one abstention. (Claudia Volano was present at meeting) .

Director's Report: C. Bailie: The upgrade of fiber optics passed by State and will be installed. The delivery of books between libraries is still an issue as the State delivery systems want to limit what patrons can take out. An internal delivery service may be tried. She is working on staff evaluations and will be done by end of June. Lightbulbs are being changed to reduce electricity costs. Two new circulation assistants have been hired pending reference checks. Sewer problem at Ora Mason. The pipes originally were installed to drain into the wrong place. The pipes have been enlarged and redirected for cost of \$5,000.

Staff Reports:

C Volano: all are very busy with some staff on vacation. There are 3 candidates for reference librarian. Shannon is leaving the end of this week. Friends are thinking of another fund raiser at the end of the year.

K. Bush is setting up the new computers and setting up Pinterest page. Allison is getting new patrons for bookmobile, she went to Glade Street complex and will return on a weekly basis, children from Glade Street will come to library when it rains on their day.:

S. Lee: Things are busy in Graham Room with the high school out for the summer. Some of the teens are volunteering to read to the little kids. She is helping with programming. Barnes & Nobles sponsored a teen fund raiser event about diversity in YA books. We should get some money from those who mentioned West Haven at check out. Using a theme of "keep calm and relax" teens will make spa products. She is looking for sponsors for self defense course for women and girls.

J. Minchella: Connie Sacco scholarship checks were presented to two winners. She is trying to get all the bills paid by June 30th. The new medical insurance plan will not be in effect until August 1st. Dell Computer charged us sales tax and she is working to get that issue corrected.

B. Neidermier: This is the first night of "Don't lose steam" program. Only a small attendance tonight; the targeted group for the program are children at risk.

Treasurer's report: C. Gunning is concerned about amount left to spend before fiscal year ends. He was assured many more bills will be processed during June and we may be even a little over budget.

Committees:

Nominating Committee: W. Lang presented slate of officers for 2016-2017 as follows:

President: Alan Olenick

Vice President: Ted Brown

Secretary: Gertrude Beckwith

Treasurer: Michelle Bernardi

Assistant Treasurer: Charles Gunning

Motion to accept the report the Nominating Committee was made by W. Lang, seconded by W. Heffernan, and carried.

Personnel Committee: interviews for reference librarian will be on June 30th

Friends of Library: P. Donnelly: book sale will be August 19 and 20th. Preview night for members of Friends only is Thursday August 18th from 4:00 p.m. until 6:00 p.m. (perhaps dealers will join the Friends for \$15) We expect a talk by B. Heffernan in the Fall.

Among the leftover books picked up at end of Cheshire book sale were many large print. We may offer some free books at the sale. Plans in works for the December fund raiser.

Old Business:

Windows advertising at Piantino branch: City has agreed to allow us to put the banners in the windows.

DVD disc storage system. C Bushman has looked into pricing and C. Bailee reported. First year cost of maintenance for the LAT-STENA system is usually 15% and will be 12% for us, at \$140 per pad (\$980 for 7 pads). There will be no service fee and free maintenance for the first year then 100% coverage at \$170 per pod (\$980 for 7 pods). If there is a malfunction, e mail company and they will correct problem ASAP. Pods are sturdy and can be stacked; they hold 150 discs per pod. Two pods are \$1,700, 4 are \$3,400 and 7 are \$6,000. 100 DVDS circulate every day. Motion by C. Gunning, seconded by W. Heffernan, to proceed to purchase 7 pods (cost of approximately \$6,000) with funds to be taken from Greater New Haven Foundation account. Motion carried.

People counter: W. Lang questioned if counting has begun . Director said it will begin effective July 1st.

New Coin Machine for patron photocopies at fifteen cents per page has been installed.

Executive Session: The Board went into Execution Session at 7:40 by motion of W. Lang, seconded by S. Walker, and returned to open session at 8:00 by motion of W. Heffernan, seconded by W. Lang and carried.

New Business:

Motion By J. Galvin, seconded by W. Lang and carried to retain our present auditor (Michael Solakian) for the fiscal year 2016.

Meeting adjourned at 8:01 by motion of W. Heffernan, seconded by M. Malenda.
Minutes taken by Gert Beckwith

NEXT MEETING WILL BE JULY 19, 2016 AT 6:30 P.M.