

## VILLAGE IMPROVEMENT ASSOCIATION

September 19, 2017

The Meeting of the Village Improvement Association was called to order by President Ted Brown at 6:33 p.m. on September 19, 2017 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Ted Brown, Patricia Donnelly, John Galvin, Charles Gunning, Curtis Hodgkins, William Lang, Mary Malenda, Alan Olenick, Susan Walker, Director Colleen Bailie and Assistant Director Catherine Bushman. Absent were: Michelle Bernardi, Joe Fortino, Pamela Gardner, William Heffernan, and John Lewis. Also present were staff members Aisha Banks, Julie Dandio, Travis Feder, Sara White, Maria Zervos,

**CIPA Compliance/Filtering:** Children's Internet Protection Act requires we must filter all computer, including staff computers. Adults can request to have filter turned off and it will automatically be turned back on when that person logs off. There are different levels of filters; we will have the basis level which is the least stringent. Funds for this (over \$10,000) will come out of technology budget.

**Public Session:** There were no members of the public present  
**Minutes** of May 16, 2017 meeting were approved as printed by motion of Mary Malenda, seconded by B. Lang, and carried.

**Director's Report:** C. Bailie: Personnel: Roz Hennah resigned her position. Sara White has replaced her. Two part time employees left and are being replaced. Tanarah Smith left early on her maternity leave and will be out until the end of October. Kymberlee Powe is doing a library science internship of 150 hours this fall. Budget is on track so far. Audit will be discussed in October. Fiber optic will be installed Sept. 26<sup>th</sup> and filtering will begin then. Discussion on Savin Rock Amusement Park will be on Sept. 26 in conjunction with Columbus Day parade. OM has some pipe issues.

**Staff Reports:** C. Bushman: is working on scheduling, desk coverage, had magnets printed with library logo. She distributed a fact sheet listing things library does which are given to new patrons and are available to all. New program of teacher cards and City employee cards helping them take advantage of what the library offers.

Aisha Banks: things are going well at LP. They are getting between 40-50 patrons daily and some times up to 75 per day. More families are coming and she thinks the signs in the windows have helped. She went to Atwood (new housing in area) to build relations with residents. More UNH students are coming to library. Pre k students came and will return. She has lots of volunteers, between 3 and 4 per day. Halloween party will feature science experiments. She has been requested by patrons to offer more adult programs during the day. Clients from Community House are coming. Food panty comes once a month. She mentioned signage on building still says "senior center" and does not say Louise Piantino Library".

Julia Dandio(Graham Room) has done children's storytime and is working on STEM project and art programs.

Travis Feder: things are going well in technology. Patrons can now log onto computer without having to go through a staff person. 22 patrons came to live streaming of eclipse. He has catalogued donations of high quality, new art books. Wifi is doing better than expected.

Sara White, new reference librarian, is working herself into the job

Maria Zervos: OM distributed photos of construction project which look almost complete. She collaborated with Park-Rec and bookmobile visited each playground camp and will do that again next summer.

President Brown thanked the staff for the excellent job they are doing and stated the Board is here to help them.

**Treasurer's report:** C. Gunning had a question about \$5,374 difference. Director will check with Josy.

**Committees:** .

Finance: audit will be discussed at October meeting.

**Friends of Library:** P. Donnelly: Book sale was the most successful yet with of \$2,114 made. Donations were made to Savin Rock School and WHEAT. The weekend after Labor Day seems to be a good time to have the sale.

**Old Business:**

Allingtown Branch: Letters were sent to Mayor O'Brien and City Council asking to allow library the space on second floor; a reply has not been received to date. Jim Minor of UNH has asked to use rooms on second floor for ESL classes and money received could be used for library. We cannot do this until we have a letter stating the second floor is our space to use. Director will try to set up a meeting with Mayor O'Brien, John Lewis and Joe Ricco and C. Bailee, T. Brown, and J. Gavin to represent the VIA.

Ora Mason Branch C. Bailee work should be finished in the next few weeks and she will plan an open house party probably in November.

Community Development Block Grant was received to increase parking spaces at Main. The entire lot will be repaved and restriped.

**New Business**

Staffing changes: Sara White was hired as new reference librarian during the summer.

Discussion on professionals' salaries. An Operations Committee was formed consisting of Ted Brown, C. Gunning, B. Lang, A. Olenick and C. Bailee.

Board went into Executive Session at 8:03 and returned to open session at 8:05.

Meeting adjourned at 8:06

Minutes taken by Gert Beckwith

**NEXT MEETING WILL BE TUESDAY, OCTOBER 17, 2017 AT 6:30 P.M.**